

**LOCAL FINANCE NOTICE**CHRISTINE TODD WHITMAN  
GOVERNORJANE M. KENNY  
COMMISSIONERULRICH H. STEINBERG, JR.  
DIRECTOR**2000 FIRE DISTRICT BUDGET DOCUMENT**

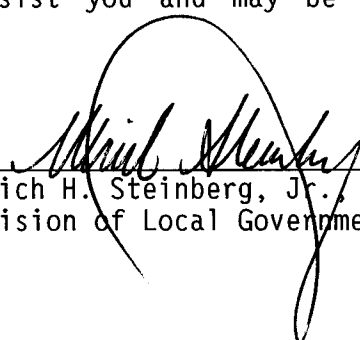
Enclosed are two sets of the 2000 Fire District Budget, including Supplemental Schedules and Budget Instructions.

The use of the enclosed standardized budget forms should provide for an efficient and successful budget process. These forms have been prescribed so that the ensuing year's proposed operations of each fire district will be fully disclosed to the voters of that district. A detailed review of the enclosed forms should be made prior to attempting to complete them. It is recommended as a procedural matter, that the Supplemental Schedules be completed first, then transfer that data to the appropriate cross-indexed information in the Annual Budget. A 2000 Fire District Transmittal Check List has been enclosed, to insure all necessary documentation is submitted to this Division.

The budget submission date is established pursuant to N.J.A.C. 5:31-2.4(M) and requires that each fire district transmit copies of the annual budget to the Director of the Division of Local Government Services, at least 60 days prior to the annual election.

The preparer of these forms should also be alerted to the insertion of page 3a of the Budget Message, which requires the answering of question numbers 7, concerning 2000 Length of Service Award Program (LOSAP) - Contributions, shown on page 8. Question No. 7 concerns itself with the first year funding of a LOSAP appropriation.

Finally, I would like to encourage every fire district to utilize the 2000 Fire District Budget Calendar's "Suggested Dates" in preparing and submitting the ensuing year's budget. In helping you to accomplish your objectives, the Bureau of Authority Regulation is available to assist you and may be contacted at (609) 984-0132.

  
Ulrich H. Steinberg, Jr., Director  
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